

Registration Form for the Academic Year 2023-2024

Pupil's Name: _____
First Name *Middle Name* *Surname*
(Please underline the name generally used)

Date of Birth: _____ Sex: _____ Nationality: _____

Religion: _____ Language Spoken: _____

Proposed Year of Entry: _____ Term of Entry (Aug/Jan/April): _____

Father/Legal Guardian's Name: _____

Occupation: _____ Mobile Telephone: _____

Address: _____

Daytime Telephone: _____ Evening Telephone: _____

Email address: _____

Mother/Legal Guardian's Name: _____

Occupation: _____ Mobile Telephone: _____

Address _____

Daytime Telephone: _____ Evening Telephone: _____

Email address: _____

Please write the names of any other members of the family that may attend the school functions or pick your child if needed to: _____

Relationship _____ Mobile Telephone: _____

Please state how you first heard of the school:

Local Reputation Present School Friends Advertisement Website Other (*please give details*)

Please outline any of your child's artistic, dramatic, musical or sporting skills or experience (if applicable):

Please give an outline of your child's other hobbies or interests (if applicable):

Does your child have any medical condition (including allergies)? Yes No *If Yes, please state briefly*

Kindly pick and fill in the **Emergency Form** from the School Administration office.

Proposed Date of Entry: _____

Date of application: _____

Full Names: _____

Signature of Parent/Guardian: _____

CLASS TYPES

Toddler 18months - 3yrs old
Middle Class..... 3yrs - 4yrs old
Top class 4yrs - 5yrs old
Primary 1.....6yrs – 7yrs old
Primary 2.....7yrs – 8yrs old
Primary 3.....8yrs – 9yrs old
Primary 4.....9yrs – 10yrs old
Primary 5 10yrs – 11yrs old
Primary 6 11yrs – 12yrs old

PACKAGES

- **Half day without lunch** -----→ (7:30AM-12:00 NOON)
- **Half day with lunch**-----→ (7:30AM-1:00PM)
- **Full day**-----→ (7:30AM-4:30PM)

Age 5 years and above is **compulsory for full day, 4 days a week.

NOTE: PLACEMENT POLICIES

Early registration is recommended. Registrations will be considered in the order of receipt. Offer of place is subject to availability and admission requirements of the school at the time the offer is made. Children from ages 18months to 6 years of all races, nationalities and religions are welcome.

Please note your application will **not** be accepted without the following:

- Completed Registration/ Application form that is signed
- Copy of Immunization Records (for Nursery & Daycare section)
- Copy of Birth Certificate
- Two passport size photographs of your child
- Non-Refundable Registration Fee for Nursery & Daycare Rwf. 100,000
- Non-Refundable Registration Fee for Primary Rwf. 150,000
- Upon acceptance of offer, fees are due on or before beginning of each Term. There are 3 Terms per Academic year.

The Parents' Terms and Conditions Form must be filled in upon registration and will be available to all our parents from the School Administration office.

FOR OFFICIAL USE ONLY

Accepted Term of Entry _____

Principal _____ Date _____